

## Accessibility Statement for Akaal Primary School

This accessibility statement applies to <https://www.akaalprimaryschool.org> (website) and the website is maintained by Shinyemotion.

We want as many people as possible to be able to use this website. Accordingly, you should be able to:

- change colours, contrast levels and fonts;
- zoom in up to 300% without the text spilling off the screen;
- navigate most of the website using just a keyboard;
- navigate most of the website using speech recognition software; and
- listen to most of the website using a screen reader.

We've also made the website text as simple as possible to understand.

AbilityNet (<https://abilitynet.org.uk/>) has advice on making your device easier to use if you have a disability.

We know some parts of this website are not fully accessible:

- you cannot modify the line height or spacing of text;
- most older PDF documents are not fully accessible to screen reader software; and
- you cannot skip to the main content when using a screen reader.

### Feedback and contact information:

If you need information on this website in a different format such as accessible PDF, large print, easy read, auditor recording or braille, please contact us via any of the following method:

Email: [d.peggs@akaalprimaryschool.org](mailto:d.peggs@akaalprimaryschool.org)

Call: 01332 499011

We'll consider your request and get back to you in 7 days.

If you require directions to the school, please contact us using the details set out above.

### Screen Reader facility

The screen reader facility is located at the bottom right of the screen; you may need to use "full screen" on your device to make this fully visible.

To use the facility:

- choose your preferred language from the dropdown selection in the language box situated at the top right-hand side of the website;
- highlight the text to be read aloud and press the arrow on the left of the Screen Reader bar; and
- hold the mouse over the buttons to the right of this to reveal their functions to increase, decrease, reset text size, change to dyslexic font, or change contrasts to improve legibility.

### Guiding tool

We have provided a guiding tool below to aid access to the most popular sections of our website and to enable you to get the best experience from our online platform.

The majority of the documents which can be found on this website are in pdf form and can be printed, zoomed in and out on or read on screen on an up to date Adobe software program.

- Significant Dates
- Governance
- Akaal Academy Trust
- FAQ
- Curriculum
- Parent Pay
- Policies
- My School App
- Who's Who

Below are some helpful guides to alter and improve the website to suit your needs. However, you need to be aware of the browser (Google Chrome, Microsoft Edge) you are using to get the benefits of certain accessibility tools that are referred to.

#### Zoom feature

This feature can be used on both Google Chrome and Microsoft edge, currently this has been tested on laptops to make sure that font size can be increased.

There are two different ways in which Zooming in and making the website font larger can be achieved.

#### Option 1

By using your keyboard, there are keys required to zoom in and out of the website. This can be achieved by using the Control (Ctrl) and + key to zoom in and the Control (Ctrl) and – key to zoom out.

#### Option 2

In the top right corner of the browser are 3 vertical dots. Click on this and the zoom feature will appear with the zoom percentage which can be increased and decreased using the + and – click buttons.

#### Keyboard usage on Computer/Laptops

If you are not equipped or able to use a mouse then the keyboard is a useful tool to help navigate our website. This can be achieved with some simple to use keys and this allows you access to the majority of the website.

The controls required are:

- Tab key
- Enter key
- Page (pg) up
- Page (dn) down
- Direction arrows (up, down, left right)

These keys will help you move, select and scroll around the website to ensure you are able to see all the school has to offer.

Please note the Safari Browser for apple devices is yet to be tested. However, Microsoft Edge and Google Chrome Browser apps can be downloaded in the App Store which Apple provide.

### **Reporting Accessibility Problems with this Website**

We're always looking to improve the accessibility of this website. If you find any problems not listed on this Statement or think we're not meeting accessibility requirements, contact us via email:

[d.peggs@akaalprimaryschool.org](mailto:d.peggs@akaalprimaryschool.org) or call us on 01332 499011.

### **Enforcement Procedure**

The Equality and Human Rights Commission is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the "accessibility regulations"). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS) on <https://www.equalityadvisoryservice.com/>

### **Contacting us by phone or visiting us in person**

We provide a text relay service for people who are D/deaf, hearing impaired or have a speech impediment. Our offices have audio induction loops, or if you contact us before your visit, we can arrange a British Sign Language interpreter.

To contact us, please visit: [akaalprimaryschool.org/contact](http://akaalprimaryschool.org/contact).

### **Technical information about this website's accessibility**

Akaal Primary School is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### **Compliance Status**

This website is partially compliant with the Web Content Accessibility Guidelines (**WCAG**) version 2.1 AA standard due to the exemption listed below.

### **The content below is non-accessible for the following reasons:**

Images on some pages do not always have suitable image descriptions. Users of assistive technologies may not have access to information conveyed in images. This fails WCAG 2.1 success criterion 1.1.1 (Non-text Content).

Some pages cannot be found through more than one type of navigation. This fails WCAG 2.1 success criterion 2.4.5 (Multiple Ways).

Some pages have poor colour contrast. This fails WCAG 2.1 success criterion 1.4.1 (Use of Colour).

Many documents are in less accessible formats, for example PDF. Non-HTML documents published on or after 23 September 2018 must have an accessible format.

### **Disproportionate burden**

The following are currently a disproportionate burden on the school to fix:

- (a) **Navigation and accessing information.** It's not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content.

(b) **Interactive tools and transactions.** Some of our interactive forms are difficult to navigate using a keyboard. For example, because some form controls are missing a “label” tag. Our forms are built **and** hosted through third party software and “skinned” to look like our website.

We’ve assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. We believe that doing so now would be a disproportionate burden within the meaning of the accessibility regulations.

#### **PDF’s and other documents**

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services (such as our policies and financial statements). The accessibility regulations do not require us to fix PDFs or other documents published before 23<sup>rd</sup> September 2018 if they’re not essential to providing our services.

Any new PDFs or word documents we publish will meet accessibility standards.

#### **Preparation of this Accessibility Statement**

This statement was finalised on 20<sup>th</sup> October 2020, when it was first published. It was last reviewed on 16<sup>th</sup> September 2020.

This website was tested by us on 12<sup>th</sup> September 2020. We reviewed a sample of the content by articles, links and PDFs.